

# SYLLABUS OF UNITED NATIONS MENTORSHIP PROGRAM

## *Topics to be covered :*



## ***UN AND IT'S AGENCIES***

- 1.** What is the United Nations ?
- 2.** What are the different agencies of the UN ?
  - UNDP and opportunities
  - UNICEF and opportunities
- 3.** How to select which agency to work for
- 4.** Which educational backgrounds are suitable for which agencies
- 5.** What are G level and P level jobs, what are it's eligibility criterias ?



**World Health  
Organization**



**UNEP**



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## ***INTERNSHIP AND JOB OPPORTUNITIES :***

- 1.** Why are internships important
- 2.** UNV and it's application process, both remote and on-site
- 3.** UNICEF courses and how to access them to make your profile strong
- 4.** What is UNDP? How to look for opportunities and apply for it in UNDP
- 5.** Online & on-site internship & job opportunities in the UN, & how to apply for it
- 6.** What is INSPIRA ? How to use it ?

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## APPLICATION

1. How to write effective cover letters ?
2. What are competencies? How to analyse and apply them in your application ?
3. How to build your resume ?
4. How to crack UN interviews ?
5. How to create a good profile on INSPIRA, UNDP and UNICEF
6. We will provide you with sample answers to general questions asked in all UN job applications.
7. We will check, and suggest changes to your cover letters, to make them more effective, and to increase your chances of selection.

***Additionally UN insiders will discuss with you the challenges they faced in their journey to the UN, and the lessons they learnt. What mistakes to avoid and what precautions to take while applying for UN jobs.***